

Clifford Chambers and Milcote Neighbourhood Plan

Key points from meeting

Date: Mon 11 th April 2016	Venue: The Jubilee Hall	Time: 19:45 hrs
---------------------------------------	-------------------------	-----------------

Members		In Attendance	Associate Members		In Attendance
Pauline Newbury (Chair)	PN	Y	Shirley Acreman	SA	N
Chris Fox	CF	N	Sarah Crang	SG	N
Heather Frier	HF	N	Charmian Evans	CE	N
Les Moseley	LM	N	Charles Goody	CG	N
Andy Oakes (Vice Chair)	AO	N			
Nicky Stratton	NS	Y	Guest		
John Taylor	JT	Y	Peter Barnes (part)	PB	Y

Subject	Action	By	When
Apologies for Absence	Apologies were received from Chris Fox, Heather Frier, Les Moseley, and Andy Oakes.	Noted	
Minutes of Last Meeting	The minutes of the meeting of the 29/02 were agreed and signed. Items not covered on the Agenda: LM to pass details of everyone who hires the Jubilee Hall to SC.	LM	31/03
Core Strategy	Peter Barnes attended the meeting to give an update on the Core Strategy. <ul style="list-style-type: none"> • Two settlements - Gaydon and Long Marston • Final decision to be made at the end of decision on number of houses for Long Marston - possibility of 3,500 • Proposed 200 acre industrial site to be built by the bungalows on the Shipston Road. • District Council are still looking for development sites within the villages as 700 houses per year are needed. • PB has requested that we encourage everyone to write to the Inspector regarding roads and transport. <p>CG to draft a response (with the support of PB) to distribute to the community regarding roads and transport. Also to be included in the Clifford News.</p>	CG	25/4

Housing Needs Survey	The results of the HNS have been circulated to the Parish Council and NP Steering Group - agenda item on the May Parish Council Meeting.	Noted	
Funding/Expenses	End of Funding report to be completed	PN	11/04
Website	The website is now live - all necessary information has been added.	Noted	
Project Plan	A detailed project plan to be produced in accordance with the Terms of Reference and checked against the journey document.	CF	30/04
Communication	Bullet points to be sent to NS so that she can complete the update for the Clifford News	PN	15/04
Questionnaire	Steering Group members to produce questions for their area of responsibility for the first draft of the questionnaire. The comments received from the community to be used as the basis of the questionnaire plus any additional relevant questions. JT to support CF - CG to support LM	All	16/05
Any Other Business	PN & NS attended the Community First Oxfordshire Neighbourhood Planning Event, handouts were passed to the members of the Steering Group. PN had applied to the Clifford Charities for funding however this application has been unsuccessful as they Trustees felt that this should be covered by government funding although an email had been sent to them explaining the reason for the application. PN to meet with the Chair of the Charities to discuss.	Noted PN	 30/04
Date of Next Meeting	Monday 11 th April, 19:45 in the Jubilee Hall	Noted	